



# Village of Butler Police Department

## Community Service Officer Job Posting

The Village of Butler Police Department is now accepting applications to fill a part-time vacancy for the position of a Community Service Officer.

**Responsibilities:** Foot patrol in business district, enforcing metered parking violations. Collecting money from the meters and keeping them in good working condition. Detecting, investigating and enforcement of certain Village Ordinance violations, including but not limited to, un-shoveled sidewalks, animal complaints, junked autos, unsightly properties and other general property complaints. Other various tasks as needed.

**Qualifications:** US citizen, minimum age of 18 years old, valid driver's license, no felony convictions, good verbal and written communication skills, ability to perform essential functions of this position.

**Hours per week:** 12 – 15 Regular Business Hours.

**Pay Rate:** \$11.00 - 12.50/Hour, Depending on Qualifications.

**Benefits:** All benefits in accordance with the Village of Butler Employee Handbook for part-time employees.

The hiring process will include an interview(s), medical examination, vision examination, drug screening, background investigation, and other testing as deemed necessary.

Applications can be obtained at the Village Hall or the Police Department during normal business hours, or online at [www.butlerwi.gov](http://www.butlerwi.gov).

Application deadline: Ongoing

Submit all applications along with a cover letter and resume to:

Chief David Wentlandt  
12621 W. Hampton Ave.  
Butler, WI 53007